

**A Signed Contract Is Required before Set - Up**

**INFORMATION for Flea Market Rent & Rules**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Home & Cell)

Outside vendors license plate #: \_\_\_\_\_ State: \_\_\_\_\_

**Rent- \$15.00** each table/average car length.

Lobby open at 6:00 a.m. for rest room, rolls and coffee, water, & soda. Lunch: Sandwiches, Chips and other snacks are available and served inside The Riverside Center, provided by a contracted licensed food vendor.

Out Side Lot opens at 5:00 A.M for outside vendor entrance, payment, form submission and set up. Outside space is \$15.00 ea. (length of an average vehicle). Outside vendors provide their own tables. (No set up in front or behind vehicle). We are required to provide lanes for exit to Jackson Street and Emergency Access. Our goal is to have outside vendors parked prior to inside vendor's arrival. This is to ensure safety.

Inside Vendor Set-Up 7:00 A. M.

Show time is 8:00 a.m. until 3:00 p.m. The high visibility of our flea market from alternate Highway 224 & Jackson Street is an indication of whether or not we are open or closed. Remember, All Vendors Matter. All vendors are to be supportive of each other. Disparaging remarks toward any vendor or their geographic location at the Decatur Indiana Flea Market will not be tolerated. There are different vendors with different items for sale at each market regardless of where they are located.

**Rules and Regulations for Decatur Flea Market Dealers**

The Decatur Flea Market is sponsored and managed by the Adams County Coin Club LLC, through their Executive Board. The show is held the first Sunday of each month throughout the year (however, Easter & News Year's Day may be held the 2nd Sunday of the month). The location for the flea market is: Riverside Center, 231 E. Monroe Street (224 E.) Decatur, Indiana. Show hours are 8:00 a.m. until 3:00 p.m., Indiana time. For information, reservations, or cancellations call Carla in Decatur at (260) 517-8182.

**LIST OF FLEA MARKET RULES**

By participating in the Decatur Flea Market, dealers agree not to hold Riverside Center, the Adams County Coin Club, its officers and/or members liable for any personal injury, accident, loss, damage, or theft of any merchandise, or other personal property. Furthermore, by your participation in the show, you also agree to abide by the rules as set down by the Executive Board of the Adams County Coin Club.

The Adams County Coin Club reserves the right to refuse admittance to, or removal from the Flea Market, any dealer(s) or person(s) whose conduct and/or behavior is considered to be improper, illegal, unseemly or inappropriate. The manager may refuse rental to anyone whose merchandise does not adhere to rules regarding market merchandise. Dealers are not permitted to sell any live animals or food. Animals are not allowed (except service dogs) on the grounds or in Riverside Center during the Flea Market.

Dealers are not permitted to set-up inside the building until 7:00 a.m. and should be out of the building by 4:00 p.m.

**The Flea Market is advertised to remain open until 3:00 p.m. Indiana time. Dealers are required to remain set-up until the stated time of closing, 3:00 p.m. The Market Manager will alert outside vendors**

**of inclement weather to pack & leave prior to 3:00 PM**

The \$15.00 per table/per average car/van length is described below:

- Inside: The fee includes one (1) eight-foot table furnished by the Adams County Coin Club, and chairs as needed by the dealer. To remain as a permanent dealer and reserve your table(s) for the next show, the table fee must be paid one month in advance. Failure to do so will prohibit said dealer from renting inside tables at future shows. Any dealer who rents inside table space for the current show, must pay for it in person or by mail at that time. If payment is not received, the table(s) will be assigned to another dealer.
- Outside: The vendor must pay prior to entrance in the Riverside Center Lot. Vehicles larger than passenger vans will be charged for two (2) spaces. The fee includes space to accommodate the length of your vehicle and or trailer, use of the outside port-a-john, and use of inside restrooms. Outside vendors must provide their own tables.

**In order to eliminate empty tables inside during a show**, any dealer who has paid for tables and can't attend the show must call or text (260) 517-8182 by noon Saturday before the show, and let Carla know they won't be there, so she can try to fill the tables. In the event that a dealer who has paid for table(s) doesn't show up by 9:00 a.m. and didn't call, the manager has the option to assign the table(s) to any dealer of choice. The original dealer will forfeit his fee for the month, and be required to pay the fee for the following month by the 25th day of the current month to remain as a permanent vendor.

**In order to make the best use of space outside the Riverside Center in the Lot:** once paid and the filled out form is turned in, each vendor is to follow the directions of the lot attendants (will have lights and wearing glow vests) to the spot they will use during show hours. Spaces are on a 1st come first serve basis. However, Vendors that obey the contract and stay \*till 3:00 PM, are given outside perimeter spots.

Decatur Parks and Recreation Department has a **NO SMOKING** ordinance in effect for the Riverside Center.

**Fresh produce, honey, & plants are allowed, No Dogs, No Food Sales**

The Adams County Coin Club Board Members reserve the right to revise rules. If and when this revision is completed all vendors will receive a copy.

I have read and agree to abide by the Flea Market Rules stated above:

Date : \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

**Adams County Coin Club Board Approved: June 6, 2018**